

## Subject Description Form

<b>Subject Code</b>	APSS2791								
<b>Subject Title</b>	Fieldwork I (UGC-funded)								
<b>Credit Value</b>	6								
<b>Level</b>	2								
<b>Pre-requisite / Co-requisite/ Exclusion</b>	APSS2681 Generic Social Work Practice with Individuals and Families APSS2681 Generic Social Work Practice with Groups, Organizations & Communities								
<b>Minimum Pass Grade</b>	D								
<b>Assessment Methods</b>	<table border="1" style="width: 100%; border-collapse: collapse;"> <thead> <tr> <th style="width: 50%;">100% Continuous Assessment</th> <th style="width: 25%;">Individual Assessment</th> <th style="width: 25%;">Group Assessment</th> </tr> </thead> <tbody> <tr> <td>1. Fieldwork Activities  e.g. direct practice of case &amp; group work</td> <td style="text-align: center; vertical-align: middle;">100%</td> <td style="text-align: center; vertical-align: middle;">0%</td> </tr> </tbody> </table>			100% Continuous Assessment	Individual Assessment	Group Assessment	1. Fieldwork Activities  e.g. direct practice of case & group work	100%	0%
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<b>Objectives</b>	The subject aims to enable students to develop competence in social work practice through exposure to real life situations and handling of assignments in agency setting.								
<b>Intended Learning Outcomes</b>  <i>(Note 1)</i>	<p>Upon completion of the subject, students will be able to:</p> <ol style="list-style-type: none"> <li>a. articulate the basic knowledge, values, and attitudes essential in fulfilling a variety of social work roles;</li> <li>b. develop beginning competence in generic social work practice;</li> <li>c. gain awareness of a sense of social responsibility; and</li> <li>d. demonstrate the beginning competence in relating, testing and integrating classroom knowledge to practice.</li> </ol>								
<b>Subject Synopsis/ Indicative Syllabus</b>  <i>(Note 2)</i>	<p>Student's assignments will mainly consist of cases, groups, mass programmes or community projects or a combination of these learning opportunities, emphasizing direct face-to-face contact with clients, and the application of social work concepts. For fieldwork I, students will be engaged in the provision of concrete or tangible services, of relatively short-term nature, involving less complexity, and dealing with a wide variety of client groups.</p> <ol style="list-style-type: none"> <li>1. Integration of Theory and Practice</li> </ol> <p>Fieldwork Placement provides a real service setting for students to meet with clients, understand their situations and apply learned concepts and theories to practice.</p>								

	<p>2. Practice of Case, Group and Community Work Skills</p> <p>By the use of weekly supervision, live supervision and observation, students are coached by their supervisors to practice the process model of generic case, group and community work (engagement, assessment, contract and planning, intervention and termination) and the skills required.</p> <p>3. Instilling of Professional Attitudes and Values and Service Accountability</p> <p>Through discussions and case studies, the supervisors guide the students and help them to develop a set of professional attitudes and values as well as service accountability.</p>																														
<p><b>Teaching/Learning Methodology</b></p> <p>(Note 3)</p>	<p>By means of weekly supervision, live supervision and observation, students are coached by their supervisors to practice generic case, group and community work and the skills required. Through discussions and case studies, the supervisors also guide the students and help them to develop their self-understanding, a set of professional attitudes and values as well as service accountability. Pre-placement and integrative workshops are conducted to help students consolidate the integration of theories with practice. During weekly supervisory sessions, student's performance is discussed. At the mid-placement evaluation, the supervisors will conduct a verbal informal session to provide mid-term feedback to students. Towards the end of the placement, a formal evaluation session is held.</p>																														
<p><b>Assessment Methods in Alignment with Intended Learning Outcomes</b></p> <p>(Note 4)</p>	<table border="1" data-bbox="443 994 1471 1496"> <thead> <tr> <th rowspan="2">Specific assessment methods/tasks</th> <th rowspan="2">% weighting</th> <th colspan="6">Intended subject learning outcomes to be assessed (Please tick as appropriate)</th> </tr> <tr> <th>a</th> <th>b</th> <th>c</th> <th>d</th> <th>e</th> <th></th> </tr> </thead> <tbody> <tr> <td>1. Fieldwork Activities  e.g. direct practice of cases &amp; group work</td> <td>100 %</td> <td>√</td> <td>√</td> <td>√</td> <td>√</td> <td></td> <td></td> </tr> <tr> <td>Total</td> <td>100 %</td> <td colspan="6"></td> </tr> </tbody> </table> <p>Explanation of the appropriateness of the assessment methods in assessing the intended learning outcomes:</p> <p><b>Ongoing assessments</b> of students' performance through weekly supervision, mid-placement and final evaluation on five major aspects:</p> <ul style="list-style-type: none"> <li>• Professional Attitudes and Values (25%)</li> <li>• Knowledge Area (15%)</li> <li>• Practice Competence (30%)</li> <li>• Integration of Theory &amp; Practice (20%)</li> <li>• Learning Accountability (10%)</li> </ul> <p><b>Students' self-assessment</b> through writing logs, reflective journals and self-evaluation report.</p>	Specific assessment methods/tasks	% weighting	Intended subject learning outcomes to be assessed (Please tick as appropriate)						a	b	c	d	e		1. Fieldwork Activities  e.g. direct practice of cases & group work	100 %	√	√	√	√			Total	100 %						
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	<b>Agency staff's feedback</b> on students' performance.	
<b>Student Study Effort Required</b>	Class contact:	
	▪ Fieldwork	400 Hrs.
	Other student study effort:	
	▪ Recordings	200 Hrs.
	Total student study effort	600 Hrs.
<b>Medium of Instruction</b>	Chinese	
<b>Medium of Assessment</b>	English	
<b>Reading List and References</b>	<p><b><u>Essential</u></b></p> <p>All students have to read the Fieldwork Manual for the program. The supervisors will assign readings that are relevant to the nature and settings of the placements.</p> <p>(2010-11), <i>Fieldwork Manual, Bachelor of Arts (Honours) in Social Work</i>, Department of Applied Social Sciences, The Hong Kong Polytechnic University.</p>	

Note 1: Intended Learning Outcomes

Intended learning outcomes should state what students should be able to do or attain upon completion of the subject. Subject outcomes are expected to contribute to the attainment of the overall programme outcomes.

Note 2: Subject Synopsis/ Indicative Syllabus

The syllabus should adequately address the intended learning outcomes. At the same time over-crowding of the syllabus should be avoided.

Note 3: Teaching/Learning Methodology

This section should include a brief description of the teaching and learning methods to be employed to facilitate learning, and a justification of how the methods are aligned with the intended learning outcomes of the subject.

Note 4: Assessment Method

This section should include the assessment method(s) to be used and its relative weighting, and indicate which of the subject intended learning outcomes that each method purports to assess. It should also provide a brief explanation of the appropriateness of the assessment methods in assessing the intended learning outcomes.